

Deadline: The deadline for submitting a High Priority Project proposal to our office for consideration is **Monday, April 27, 2009 at 6:00pm**. This deadline will be strictly enforced; no request submitted after this date will be considered. Submissions prior to the final deadline are encouraged.

Forms: Two forms must be filled out and sent to our office for each project submitted. Both forms are “writable pdf” documents, which can be downloaded from this webpage. The first form is a one-page project summary. The second is much more detailed and includes fields for all of the information required by the Transportation and Infrastructure Committee. While both forms are required, you are encouraged to send Form 1 (the summary) as soon as possible to provide our office with advanced notification of your intention to submit the project.

[Click here](#) to download High Priority Project Proposal Form 1.

[Click here](#) to download High Priority Project Proposal Form 2.

When saving your documents, please use the following naming protocol:

Requesting entity - abbreviated project title – form 1.pdf

Requesting entity - abbreviated project title – form 2.pdf

Both forms must be emailed to a special address: transportation.projects@mail.house.gov . You will be sent a confirmation within 24 hours of our office receiving your submission. If you do not receive the email within 24 hours, please contact Melissa Jamrock at melissa.jamrock@mail.house.gov or 651-224-9191.

If additional information is required, we will contact you. If you choose to send additional background information with your request, please do so as an email attachment to the above email address. Materials sent through postal mail can take up to two weeks to reach our office due to security screening.

For information on the submission process or the status of your submission(s), contact:

Melissa Jamrock

Outreach Specialist

Office of Congresswoman Betty McCollum

Melissa.Jamrock@mail.house.gov

651-224-9191

For questions regarding federal transportation policy, contact:

Peter Frosch

Legislative Director

Office of Congresswoman Betty McCollum

Peter.Frosch@mail.house.gov

202-225-6631